

APPLICATION FOR CAMP STAFF

Please answer the following questions in a letter. Feel free to use your own format and include anything else you would want us to know. Be as thorough, honest, and thoughtful as you can. Also fill out the background check and CORI/SORI form which follow this page, and be sure to send them in with your letter. Applications cannot be processed unless complete.

1. Which camp and position are you applying for? (Camp staff must be at least 3 years older than the campers)
2. What draws you to working at camp? In other words, why do you want to work at camp? Or if reapplying, why do you want to return?
3. What is your past camp experience, Rowe and otherwise.
4. If you have been on staff before, please reflect on the experience and how it informs your approach to staff this year.
5. What do you see as your personal strengths? What parts of yourself are you working on?
6. What specific skills and experience would you bring to your role as a staff person?
7. What do you hope to give to your role as a staff member? What do you hope to gain?
8. You have 10 minutes to come up with a great one-shot workshop for 25 campers, no cheating... Quick, go!
9. Program Staff – what ideas do you have for ongoing workshops?
10. Cabin Staff (Jr. High only) What ideas do you have for your cabin? (If you are not sure whether to apply for cabin staff or program staff, answer both.
11. Talk about a situation in which you utilized your strengths to resolve a conflict.
12. Talk about a situation where you feel you could have handled things better; what would you have done differently?
13. Have you ever been in a peer leadership or mentoring position? What did you take away from this experience?
14. Was there a person (or people) who inspired you when you were a teenager/pre-teen/child? What was important about this relationship and what did you learn from it?
15. Have you ever worked in a group utilizing Formal Consensus, Robert's Rules, or any other form of consensus-based decision making?
16. Name, contact information, and date of birth. If you are at school, information on where and how we can reach you both at home and at school.
17. Are you a lifeguard? Are you willing to become one?
18. Please list three references & their contact information.

For former staff, please send your letter to us by Feb 1st and you will receive an email confirmation by Feb 15th. If you don't receive a confirmation, please get back in touch as it probably means we have not received your application. You will be notified by the end of March. New applicants may apply at any time.

Send the completed application including background check and CORI/SORI form to info@rowecenter.org.

the CORI request process. **All CORI request forms that include this field are required to be submitted to the CHSB via mail or by fax to 617-660-4614.**

**Rowe Camp and Conference Center
Camp Staff Background Check**

All staff who may have unsupervised contact with a camper “shall have a background free of conduct which bears adversely upon his or her ability to provide for the safety and well-being of the campers.” In addition, Rowe “shall determine whether each staff person’s conduct, criminal or otherwise, shall disqualify that person from employment or presence at camp”

Self-Disclosure

The standards for the latter are:

1. Engaging in, or having engaged in conduct which results in your children being adjudicated to be in need of care and protection.

Have you now or have you ever had a report of child abuse or neglect filed against you and substantiated?

2. Use of alcohol or drugs to an extent or in a manner that is determined by Rowe to impair your ability to care for children properly.

Are you addicted to the use of alcohol or drugs?

3. Having engaged in conduct which resulted in a criminal conviction including a guilty plea, or engaging in, or having engaged in, and other conduct, determined by Rowe to impair your ability to care for campers.

Do you have a criminal record? Explain:

Your Name: _____

Address: _____

Telephone: _____ e-mail: _____

I attest that the answers above are true and correct:

Signature: _____ Date: _____

(Please complete the information on the next page also)

Work History

Please include your work-history for the last five years. You may add an additional sheet of paper if needed:

Dates	Company	Address	Phone #	Contact Person

List name, address, and phone for three references from individuals not related to you, including but not limited to, previous employers or school administrators. Date and note field to be filled in by director checking the reference.

Name	Address	Phone	Date contacted	Notes

Please complete this form, as well as the information form for CORI/SORI checks.
Thank you.

